

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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Minutes of the Annual Meeting of Probus Parish Council held on Monday 15th May 2017 in the Probus Village Hall commencing at 7.30pm.

Members Present: Cllrs Williams, Gillard, Sutherland, Deards, Blayney, Dart, Hull, Dalton & Budden.
Cornwall Cllr Egerton.

Cllr Williams thanked the outgoing Parish Councillors & the Clerk for their support during his time as Chairman.

17/079 Election of Chairman

Proposal by Cllr Blayney, Cllr Gillard is elected as Chairman for the municipal year, seconded Cllr Sutherland, no further nominations, unanimous.

The above was duly **resolved**.

Cllr Dart thanked Mr Williams for his hard work and dedication as Chairman and for all his achievements during his time on the Parish Council.

17/080 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Cllr Gillard signed the Chairman's Declaration of Acceptance of Office and returned to the Clerk.

Cllr Gillard took the Chair.

17/081 Election of Vice-Chairman

Proposal by Cllr Gillard, Cllr Blayney is elected Vice-Chairman for the municipal year, seconded Cllr Dart, no further nominations, carried (1 abstention).

The above was duly **resolved**.

17/082 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Cllr Blayney signed the Vice-Chairman's Declaration of Acceptance of Office and returned to the Clerk.

17/083 Parish Councillors' Declaration of Acceptance, if a Councillor is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council- to confirm Declarations received before the start of the meeting.

The Clerk confirmed all Declaration of Acceptance Forms had been received before the start of the meeting.

17/084 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to receive a new Declaration of Interest form and declare

interests on agenda items).

Cllr Blayney declared a non-pecuniary interest in Village Hall (committee member).

New Register of Interest Forms received for Cllrs Gillard, Sutherland, Deards, Blayney, Hull, Dalton & Budden. Cllr Dart to return his form to the Clerk when completed.

17/085 Apologies for Absence.

None

17/086 Presentation- Mr Danning, Trelawney Garden Centre- update on current situation.

Mr Danning not present; Clerk to email requesting a written report as Mr Danning has already confirmed he is unavailable for June or July hence why on Full Council agenda.

17/087 Public Participation

No issues to raise.

17/088 To resolve to adopt the General Power of Competence- members to consider the criteria and decide whether to adopt.

Clerk clarified criteria is a qualified Clerk and 2/3rds of Councillors elected.

Proposal by Cllr Dart to adopt the General Power of Competence, seconded Cllr Deards, unanimous.

The above was duly **resolved**.

17/089 To appoint representatives to outside bodies: Playing Field Committee, Village Hall Committee, Inter-school Link, Roseland Community Network Rep and Exhibition Fund.

Proposal by Cllr Dart to appoint Cllr Gillard to the Poor Trust, seconded Cllr Deards, carried.

The above was duly **resolved**.

Proposal by Cllr Deards & seconded by Cllr Blayney, Cllr Dart be appointed representative of the Parish Council on the Playing Field Committee, carried.

The above was duly **resolved**.

Proposal by Cllr Deards & seconded by Cllr Dart, Cllr Blayney & Cllr Gillard be appointed representatives of the Parish Council on the Village Hall Committee, carried.

The above was duly **resolved**.

Proposal by Cllr Dart & seconded by Cllr Deards, Cllr Gillard & Cllr Budden be appointed Community Network representatives for the Parish Council, carried.

The above was duly **resolved**.

Proposal by Cllr Deards & seconded by Cllr Blayney, Cllr Dart be appointed Exhibition Fund representative for the Parish Council, carried.

The above was duly **resolved**.

Proposal by Cllr Dart & seconded by Cllr Budden, Cllr Deards be appointed Inter-school link representative for the Parish Council, carried.

The above was duly **resolved**.

Proposal by Cllr Deards & seconded Cllr Blayney, Cllr Dalton be appointed Police Liaison representative for the Parish Council, carried.

The above was duly **resolved**.

17/090 To appoint Committees if required (burial board, planning committee, staffing committee & Internal Control member)

Proposal by Cllr Gillard and seconded by Cllr Budden, Cllrs Deards, Blayney, Dart & Dalton form the Burial Board, unanimous.

The above was duly **resolved**.

Proposal by Cllr Dart and seconded by Cllr Gillard that Cllrs Gillard, Blayney, Deards, Budden, Hull, Dalton & Dart form the Planning Committee, unanimous.

The above was duly **resolved**.

Proposal by Cllr Deards and seconded by Cllr Budden that Cllrs Dart, Hull & Gillard form the Staffing Committee, unanimous.

The above was duly **resolved**.

Proposal by Cllr Deards and seconded Cllr Blayney that Cllr Dalton is appointed Internal Control member, unanimous.

The above was duly **resolved**.

17/091 To confirm the minutes of the meeting of 24th April 2017.

The minutes of the ordinary meeting held on 24th April 2017 was declared as correct by Councillor Deards and seconded by Councillor Dart all agreed; the Chairman signed them as a correct record.

17/092 Matters Arising

- a) 17/066 – Drain covers for car park
Still waiting for the correct covers from Mays.

17/093 To receive the financial statement of accounts for the year to date and approve payments.

Clerk produced outgoings for May 2017 totalling £2153.59.

2194	Probus Village Hall- rent	£12.00
2195	Mr A Inglefield- play inspections	£140.00
2196-2198	Staff salaries, expenses, refunds HMRC	£1,262.54
2199	Mr N Trebell- drain cover for toilet drain	£19.05
2200	Kernowek Gardeners Ltd- Grass cutting	£720.00

Proposal by Cllr Dart to approve payments, seconded Cllr Blayney, carried.

The above was duly **resolved**.

Monthly budget figures produced with up to date balance.

17/094 Parish Council Insurance- to review quotes & to resolve whether to enter a 3 year long term agreement (premium reduction).

Came & Company have provided 3 quotations and recommends the Parish Council goes with Inspire they have provided a comparison sheet. This cover is £1390.42 or if Probus Parish Council enters a 3 year long term agreement £1320.90. It was **agreed** the Clerk to forward the recommendation to the

Chairman, with the other quotes.

Cllr Sutherland queried who would be responsible if the recommendation from the brokers was poor advice, the Clerk stated as the recommendation was in writing from Came & Company then they would be responsible for their advice. Proposal by Cllr Dart, Probus Parish Council accepts the recommendation by Came & Company and purchase Inspire Insurance on a 3 year agreement at £1320.90, seconded Cllr Deards, carried.

The above was duly **resolved**; cheque 2201 issued for £1320.90.

17/095 Police report to Council

March report- police were called 19 times, 9 were road related. 2 reports of missing person, 2 reports of antisocial behaviour, 6 miscellaneous. 5 crimes recorded, 2 criminal damage & 3 others.

April report- the police have been called 21 times and 2 crimes recorded.

17/096 Cornwall Councillor's report to Council

Cllr Egerton congratulated on his re-election.

Cllr Egerton report that at present Cornwall Councillors are deciding who will run the Council. Conservatives are the largest party but they do not have a clear majority. Conservatives have offered a deal with the independents but this has been rejected. The independents will be putting forward a leader along with the conservatives, election for this is 23rd May.

17/097 To resolve co-option against vacancies- to pass resolution on advertising and co-opting 3 casual vacancies.

Proposal by Cllr Dart to advertise the 3 vacancies and co-opt at the June meeting, seconded Cllr Deards, carried.

The above was duly **resolved**.

17/098 Retirement of Mr Williams & Mr Rogers- to consider sending thank you letters for service.

Proposal by Cllr Blayney to set up a working group of Cllr Gillard, Cllr Deards and the Clerk with a budget of £150 (£75 each) to purchase a retirement gift, seconded Cllr Dart, carried.

The above was duly **resolved**.

17/099 Village Hall- update report

Cllr Blayney reported a meeting was held on 10th May. The postcode is now allocated to the Village Hall, TR2 4TS. Bookings are looking good.

An auction was held which was well supported; hopefully this may be repeated. Refurbishment project is continuing, hall floor to be buffed and pipes boxed in. Still obtaining quotes for the sink in the back room. The sound system is also going to be checked.

17/100 Playing Field- update report.

Written report received.

The May meeting was cancelled due to the over running of the football season

therefore the AGM is scheduled for 12th June.

Mr Smith has asked if the money the Parish Council allocated in last year's budget for spiking can be re-allocated for weed treatment and seed; it was **agreed** to agenda this for June, after members have had chance to look at the field.

17/101 Speed-watch and traffic calming- report back regarding speed-watch meeting, and posts and equipment for traffic calming.

Cllr Blayney reported there were plenty of posts in Chapel Street suitable for installing a flashing speed sign. Also looked at Tregony Road and St Austell Street, but it was difficult to tell where the danger points will be due to development, so it is recommended that these areas are looked at again when the various developments are completed.

The Chairman updated new members regarding issues with speeding and stated Chapel Street had been highlighted as a problem area.

Cllr Egerton reported he had attended a speed-watch meeting with residents from Grampound and 1 volunteer from Probus. The police are putting more funding into the volunteer program, and at present 2 volunteers from Probus are willing to sign up, if it is successful we may be able to recruit more volunteers.

A flashing sign is £1,500 plus, it was discussed having a shared project. Proposal by Cllr Dart, Clerk to write to Ladock Parish Council to ask if they would like to share a flashing speed sign, seconded Cllr Deards, carried. The above was duly **resolved**.

17/102 WW1 A Nation's Tribute- to discuss possible Memorial seat/garden to coincide with beacon lighting.

Proposal by Cllr Gillard to defer to next month, seconded Cllr Dart, carried. The above was duly **resolved**.

Cllr Sutherland queried whether it was a forgone conclusion that a Memorial seat/ garden was to be installed. It was confirmed this was just a 'possible' and no decision had been made.

17/103 Tree climbing Playing Field- possible extension of chain link fence- to consider and approve any assoc. expenditure (if any).

Since receiving the email regarding children going around the chain link fence to climb trees on the bank and drop onto the road and requesting the fence is extended, the Clerk has spoken to the Play Area inspector who stated the children are actually climbing the chain link fence to climb the trees, therefore extending the fence will not solve the issue.

Discussion took place regarding trimming the trees, placing an article in the magazine, approaching the school and contacting the tree officer as it is in the Conservation Area.

To re-agenda for next month following the Playing Field Committee meeting to ascertain if they have any preferences.

Cllr Sutherland withdrew from the table and took no part in the following agenda item.

17/104 Planning:

a. Applications:

i. PA17/03072 Rainbow Cottage, Chapel Street, Probus. Installation of flue. Proposal by Cllr Dart to support the application, seconded Cllr Deards, carried.

The above was duly **resolved**.

ii. PA17/03684 3 Treviglas Lane, Probus, Truro, Cornwall TR2 4LH. Proposed demolition of existing garage and rear extensions and formation of new side extension for garage/store. Single storey flat roof rear extension and front canopy extension.

Site visit taken place.

Proposal by Cllr Blayney to support the application, seconded Cllr Dart, carried.

The above was duly **resolved**.

iii. PA17/03522 3 Church View Road, Probus. Proposed dormer to rear elevation.

Site visit taken place.

Proposal by Cllr Dart to support the application, seconded Cllr Blayney, carried.

The above was duly **resolved**.

b. Decisions

i. PA17/02861 93 Carne View Road, Probus. The proposal is a single storey extension to the rear of the existing property. These works will also include a minor internal reconfiguration on the ground floor- approved.

c. Enforcement

None.

Cllr Sutherland returned to the table.

17/105 Correspondence

a. Update from Tour of Britain- noted

b. Invitation to Art Exhibition, Probus Church- noted

c. Code of Conduct Training- Clerk to email out dates to members.

d. Planning Induction Training- Clerk to email out dates to members.

17/106 Items for the Next Agenda

- Village Hall to include request for Insurance grant.
- Playing Field- to include request to reallocate additional grant for spiking to weed and seed.
- Parish Council Action Plan- to consider aspirations for term of office.
- Update on Probus Post Office
- WW1 – A Nation’s Tribute- possible commemorative actions
- Grass cutting in the Churchyard.
- Tree climbing, Playing Field, to discuss solution.
- Parish Council Facebook page

17/107 It was agreed the next Ordinary Meeting of the Parish Council will be 19th June 2017 7.30pm in the Village Hall.

The meeting closed at 9.50pm.

Chairman..... Date.....