

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 15th June 2020 Virtual commencing at 7.30pm.

Members Present: Cllrs Gillard, Budden, Blayney, Goldsworthy, Maskill, Dalton, Sutherland, Deards, Faull & Saunders-Fern.
Cornwall Cllr Egerton.

20/074 Apologies for Absence.

None

20/075 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllr Maskill declared a non-registerable interest in Playing Field & Village Hall (committee member).

Cllr Saunders-Fern declared a non-registerable interest in Playing Field (committee member).

Cllr Goldsworthy declared a non-registerable interest in Village Hall (committee member)

Cllr Gillard declared a non-registerable interest in Village Hall (partner Chairman).

20/076 Public Participation.

No public present.

20/077 Police report.

Police report for March 2020; 7 crimes recorded, 5 anti-social behaviour, 1 violence & 1 vehicle crime. April 2020 8 crimes reported, 3 anti-social behaviour, 1 drugs, 1 public order, 1 criminal damage & 2 violence.

The Chairman reported he has spoken with PC Hosking regarding issues at the Playing Field.

20/078 To confirm the minutes of the meeting of 16th March 2020 & 24th March 2020.

The minutes of the ordinary meetings held on 16th March 2020 & 24th March 2020 were declared as correct by Councillor Maskill and seconded by Councillor Deards, all agreed; the Chairman will sign them as a correct record at the next proper meeting of Council.

The above was duly **resolved**.

20/079 Matters Arising

- a) 19/036- Well refurbishment -Cllr Faull to notify Clerk when quote received, for refurbishment October. Cllr Faull has contacted the contractor and asked him again, but no progress, Cllrs Faull & Budden to progress.

- b) 19/128- Car park painting pencilled in date is 19th June, Clerk will erect signage asking leasers to park on the grass for the day; posts to be fitted by the Handyman.
- c) 19/185 – Bee-Eco; work ongoing- they are aware this is outstanding but currently not working due to Covid-19, should be able to plant in the Autumn.
- d) 19/215- Update regarding repair to Site Office following damage, repair was due to take place on 12th June but they couldn't complete as a ramp has been erected and the shutters will no longer fit, it has been agreed the ramp will be removed for the shutters to be fitted.
- e) 19/234- FPN training, no new date set for training at the present time.
- f) 20/037- Request for additional post box in centre of the Village refused; Royal Mail will not install a further post box.
- g) 20/038- Outside Kirkstall, Fore Street- weeds in drains; Highways have cleared.
- h) 20/060- Climate Emergency Grant withdrawn and replaced with Covid-19 grants, once re-instated Clerk & Cllr Dalton will apply.

20/080 Cornwall Councillor's report to Council.

Written report circulated prior to meeting via email:

Cornwall Council Coronavirus: the Council is facing major financial issues as a result of Coronavirus: significant loss of revenues from car parking and on the Tamar Bridge and Ferries and these reductions in revenue will undoubtedly continue for a long time; likely reduction in council tax and business rate revenues as many people will not be able to pay; increased costs to provide additional support services – housing etc.; bailouts for Cormac, the airport, leisure centres etc.; the additional funding promised by government is not sufficient to cover the losses. The only silver lining is that we are probably not in as bad a position as many other councils. We are continuing to press central government for more financial support.

Public transport: bus timetables have changed a few times since the new subsidised contracts started. From 1 June, virtually full timetables are being run but with very low passenger numbers. It is difficult to forecast what might happen over the next few months on services. There will probably be some more encouragement of people to use buses again but the public may be reluctant to use them. Park and ride services continue to run as normal but also with very low passenger numbers. I have put latest timetables in bus stops in Probus but not delivered my usual printed version across the village as times may change again soon. Cormac health and safety incident: as you will have seen, I resigned from the Cabinet because of its failure to resolve a serious health and safety incident at Cormac. The issue is likely to rumble on for some time. I will continue to fight for justice for the ex-employee (a Tregony resident).

Local issues Grampound Surgery: the building in Grampound has been sold by the family of Mrs Rentoul whose father, Dr Stewart, first built the surgery in 1970. The doctors had a lease on the site until October 2021 but exercised an option to terminate the lease at the end of 2020. The new owner of the building has submitted a planning application to turn the site into 6 flats. The doctors have not yet obtained agreement from the clinical commissioning

group to alter their contract so that they can cease providing services at Grampound. Clearly, this issue is particularly controversial in Grampound but there could be a knock-on effect on services in Probus.

Tredinnick Quarry: application to extend the life of the quarry at Tredinnick (primarily in Ladock Parish) has been modified just to allow more time to backfill the void. There will be no more quarrying activity. The planning officer is recommending approval. Ladock Parish are happy with the revised proposal.

20/081 Finance.

- a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.

Payments schedule circulated to members totalling £3392.38 for June, monthly forecast sheet against projected and expenditure to budget.

BACS	SWW- toilets	£33.62
BACS	Probus Village Hall (Post Office)	£256.00
BACS	Kernowek Gardeners Ltd- grass cutting	£720.00
BACS	Mr A Inglefield- Play Area inspection & repair	£95.00
BACS	Aalgaard Renshaw- Internal Audit	£360.00
BACS	CIS- PPE for toilet cleaner	£77.28
BACS	Mr Bell- bus shelter cleaning	£25.00
BACS	Phone & Zoom	£46.71
BACS	Staff salaries, expenses & pension	£1,752.77
DD- 28 June	EDF-Toilets	£10.00
DD-28 June	EDF-MUGA	£16.00

TOTAL **£3,392.38**

Proposal by Cllr Faull to approve all payments, seconded Cllr Blayney, carried. The above was duly **resolved**. Expenditure to budget, bank reconciliation and monthly forecast noted.

- b) Internal Control- to note Internal Control checks for Qtr 4 completed, update from Cllr Dalton.

No issues to raise- noted.

- c) Probus Village Hall- to consider request for grant to cover insurance and approve assoc. expenditure (if any), to include Village Hall Report.

Village Hall report circulated with meeting papers.

Cllrs Maskill, Goldsworthy & Gillard left the meeting, Cllr Budden took the Chair.

Proposal by Cllr Budden to approve the grant request of £937.07, seconded Cllr Deards, carried.

The above was duly **resolved**.

Cllr Faull proposed to grant match for the Playing Field, seconded Cllr Sutherland, approved.

The above was duly **resolved**.

Cllrs Maskill, Goldsworthy & Gillard re-joined the meeting. Cllr Gillard took the Chair.

Clerk to back payments and Cllrs Gillard & Maskill to approve with bank.

20/082 To receive and consider Internal Auditor Report.

Internal Auditor Report circulated with meeting papers.

Cllr Gillard proposed to note the report, seconded Cllr Faull, unanimous.

The above was duly **resolved**.

Cllr Budden thanked the Clerk & Cllr Dalton for a clear Internal Audit.

20/083 To consider and approve Annual Governance Statement.

Annual Governance Statement circulated with meeting papers.

Proposal by Cllr Gillard to confirm statements and approve Annual Governance 2019-20 Statement, seconded Cllr Budden, carried.

The above was duly **resolved**; Clerk to arrange to meet with the Chairman to sign before publication and sending to External Audit.

20/084 To consider and approve Annual Accounts 2019-20.

Annual Accounts circulated with meeting papers.

Proposal by Cllr Gillard to confirm statements and approve Annual Accounts 2019-20, seconded Cllr Budden, carried.

The above was duly **resolved**; Clerk to arrange to meet with the Chairman to sign before publication and sending to External Audit.

20/085 To resolve to approve amendments to Standing Orders re Covid 19 (attached as appendix to Standing Orders) and review Financial Regulations as amended (attached as appendix to Financial Regs).

Standing Orders and Financial Regs including amendments due to Covid-19 circulated with meeting papers.

Proposal by Cllr Maskill to approve as circulated, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

20/086 S106- Sustainable Transport Options- to consider and resolve.

Various options circulated with meeting papers.

The Chairman explained the trail from Probus to Tresillian is still progressing, and Cormac will concentrate on building one section of it, possibly the Truck Hill section and at the same time to carry out some smaller improvements around the Village, Cllr Budden stated he wasn't aware until we started looking at this a couple of weeks ago that CC were waiting for the Parish Council. Cllr Budden stated he felt we needed to narrow down the options for CC to look at and give us some indicative costs along with the content. Cllr Sutherland asked whether we whittle it down as a Working Group, or Parish Council in full. The Chairman felt a Working Group was the way forward. Currently Cllr Budden, Deards & Dalton on Working Group.

Proposal by Cllr Gillard to acknowledge information, approve the option plans up to £10, 300.00, and the Working Group to whittle down the options and

build the relationship with Cormac and CC, Working Group to be Cllr Budden, Deards, Dalton & Sutherland, seconded Cllr Maskill, carried.
The above was duly **resolved**.

20/087 To adopt Probus Parish Council Annual Report 2019/20.

Probus Parish Council Annual Report 2019/20 circulated with meeting papers.
Proposal by Cllr Maskill to adopt the Report, seconded Cllr Deards, carried
The above was duly **resolved**, Clerk to place on Website.

20/088 Truro & Roseland CNN Highway Budget- to consider proposal for funding & prioritising and resolve preferred way forward, to approve any assoc. expenditure (if any).

Expenditure chart circulated with meeting papers; if CNN fund 100% of all schemes it is over budget.

Our submission is for VAR and rumble strips on St Austell Road. The CNN are stating that schemes submitted by Cllrs will be 100% funded, which appears unfair. Cllr Egerton stated he would check with Mark O'Brien as the schemes they are proposing to fund are all in Truro, and Truro City Council will not have to fund. Cllr Budden asked if the CN decided to go for option 2 or 3 how would the Parish Council fund it, was there any contingency? The Chairman stated we would need to revise our budget. Cllr Faull felt we should focus on Probus Parish.

Cllr Gillard proposed the Parish Council went for option 1, which would mean the bottom 3 schemes would not get any funding, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

20/089 Clerk's Appraisal- to note this has taken place, and Communication Policy outstanding, update on Appraisal due by end of July- (Cllrs Dalton & Sutherland to arrange).

Noted; Communication Policy will be available by July meeting, Clerk has followed the model from Governance Toolkit.

Appraisal date to set.

20/090 Correspondence

- a) Various emails circulated to members on receipt (Covid-19 related)
- b) Request from resident that Parish Council place an article in the magazine regarding rubbish being attacked by seagulls, to request rubbish is either covered with a blanket or placed in a seagull sack.

Proposal by Cllr Goldsworthy for Clerk to write article with Chairman, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

20/091 Items for Agenda once Covid-19 restrictions are eased.

- CCTV upgrade
- Bus Shelter refurbishment
- Signage for Village.

- Footpath Village Hall to Gwell-an-Nans (October Agenda)
- NDP- July Virtual Meeting
- Consultation with residents re seating at Bosnoweth
- Tregony View Open Space- to report back on situation with management group.

**20/092 It was agreed the next Meeting of the Parish Council will be 20th July 2020
7.30pm (Virtual)**

The meeting closed at 8.55pm.

Chairman..... Date.....