

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
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## **Minutes of the Ordinary Meeting of Probus Parish Council held on Monday 15<sup>th</sup> July 2019 in the Probus Village Hall commencing at 7.30pm.**

**Members Present:** Cllrs Gillard, Budden, Sutherland, Blayney, Deards, Maskill, Dalton & Goldsworthy.  
Cornwall Cllr Egerton.

### **19/141 Apologies for Absence.**

Cllrs Champion, Hull & Faull.

### **19/142 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).**

Cllrs Goldsworthy & Maskill declared a non-registerable interest in Village Hall (committee member).

Cllr Gillard declared a registerable interest in Village Hall (partner Chairperson).

### **19/143 Public Participation**

No issues.

### **19/144 Police Report.**

Police report for May 2019; 4 crimes recorded. Volunteer required to attend Police Liaison Meeting on 5<sup>th</sup> September.

### **19/145 To confirm the minutes of the meeting of 17<sup>th</sup> June 2019.**

The minutes of the ordinary meeting held on 17<sup>th</sup> June 2019 were declared as correct by Councillor Deards and seconded by Councillor Sutherland, all agreed; the Chairman signed them as a correct record.

### **19/146 Matters Arising**

- a) 18/231- update on formal WW1 presentation; presentation scheduled 15<sup>th</sup> August 2019, 7.30pm Comrades Club.
- b) 19/036- Historic Well, update on progress of making the Well safe.  
Mr Ed Faull has stated he would be happy to help with the Well, but would not be available until the end of September at the earliest. Mr Faull's costs will be £500 for materials only. Cllr Budden queried whether the time frame was suitable. Cllr Deards queried materials being used, she would rather it was reinstated with natural materials.  
Cllr Budden reported he had put a board across the front to make it safe, as a temporary measure.  
Clerk & Cllr Budden to obtain further quote.
- c) 19/052- Bee Eco, update if available, no update.

- d) 19/076- War Shrine update; brass plaque to be removed this week, ready for cleaning and lettering redone, sign written doors and plaque to be installed week commencing 29<sup>th</sup> July.
- e) 19/124- Update regarding plumber who connected the home showers in pavilion.  
The Chairman read out a draft letter to the plumber concerned, the main issue is the works had nullified our insurance.  
Proposal by Cllr Budden to also find out if the plumber is registered with a national body and inform them if it is the case, approve letter with the addition of informing him the works had nullified our insurance, seconded Cllr Deards, carried.  
The above was duly **resolved**.
- f) 19/128- Update on car park painting- possibly last week in July, to delegate Cllr to erect signage and ensure car park is empty & update on repair of pot holes. Cllr Goldsworthy volunteered to erect car park signs. Cllrs Gillard & Maskill to fill in the pot holes.
- g) 19/129- Toilet quote for out of use toilet- to c/f to September agenda.
- h) 19/130- CGR response submitted- noted.
- i) 19/136- MUGA repair completed, although additional sand is needed. Repairer advised it was low on sand which would shorten the life of the surface, an additional ton is needed, this was approved by the Chairman and Clerk as urgent, Mr Smith has volunteered to spread the sand.

**19/147 Cornwall Councillor's report to Council.**

Cllr Egerton reported that the report on Climate Change is going to cabinet and then will be reported.

Probus Exhibition Fund have met and grants approved. They are considering handing the money over to another organisation after 2021, possibly The Roseland Academy.

Phase 2 housing, no progress to date.

**19/148 Village Hall- update report.**

Written report circulated prior to the meeting, Cllr Goldsworthy ran through the report.

Proposal by Cllr Sutherland to note the report, seconded Cllr Deards, carried.  
The above was duly **resolved**.

**19/149 Playing Field- update report**

Written report circulated prior to the meeting.

Proposal by Cllr Deards to note the report and send a thank you to Mr Smith and helpers for painting the pavilion. To request amount in bank for consideration of grant of £126 for materials, seconded Cllr Sutherland, carried.  
The above was duly **resolved**.

**19/150 Risk Assessments- to note play area risk assessments for June, and to approve any remedial actions (if any).**

Refurbishment is currently taking place and all rotting equipment removed.

**19/151 Play Area- update on refurbishment, to approve & resolve adding additional equipment to insurance policy, to consider and resolve additional signage & new benches, to consider and resolve painting the Bowling Club fence (play area side), and to approve assoc. expenditure (if any).**

Refurbishment was due to be completed on Weds (17<sup>th</sup> July) but the safety surfacing is behind schedule.

Picnic benches were at the end of their life so have been removed whilst digger was on site. Quote received for 3 new benches with 1 suitable for disabled is £410.

Proposal by Cllr Deards to accept quote, seconded Cllr Budden, carried.

The above was duly **resolved**.

Signage on the fence needs updating as some of the information is not current and also painted.

Proposal by Cllr Gillard to approve painting the fence the same colour as the Bowling Club, and approve assoc. expenditure seconded Cllr Sutherland, carried.

The above was duly **resolved**.

Proposal by Cllr Budden to add the new play equipment to the insurance policy, and approve assoc. expenditure seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**19/152 CCTV upgrade- to consider & resolve upgrading the CCTV on both the MUGA and Play Area, to approve assoc. expenditure (if any).**

CCTV is past its best and images are poor.

Discussion took place.

Proposal by Cllr Gillard to have quotes in place for the September meeting, seconded Cllr Blayney, carried.

The above was duly **resolved**.

**19/153 Skate ramp- request for extending the ramp, to consider and resolve, and approve assoc. expenditure (if any).**

Email circulated with the agenda papers.

Limitations where we can extend, it was felt a site for skate ramps would be beneficial but we do not own any other land. A complaint has also been received regarding the noise from the children/young people.

The manufacturer has been contacted and they have confirmed we have the quietest surface.

Wainhomes Open Space discussed.

Proposal by Cllr Budden the Chairman replies to the request stating we like the idea of extending but do they have any idea of what sort of extension they would like and whether it would fit. Query if seen something somewhere else that members could possibly view. Regarding the noise complainant they need to report to the EHO so we now what action we need to take, if any, seconded Cllr Deards, carried.

The above was duly **resolved**.

Cllr Goldsworthy volunteered to speak to a skateboarder to ask advice, agreed.

**19/154 MUGA – to consider and resolve adding MUGA to insurance for vandalism, to approve assoc. expenditure (if any).**

Quote received to cover the MUGA for £31,000 is £107.29.

Proposal by Cllr Sutherland to approve cover at £107.29, seconded Cllr Maskill, carried.

The above was duly **resolved**.

**19/156 Highway Schemes- report back from meeting with Highways, and to consider & resolve next course of action (if any).**

Report circulated prior to the meeting, maps provided.

Recommendation 1:

Probus Parish Council commission CC Highways to undertake a short scoping exercise (max £2k) to give indicative costs for:

- a. A feasibility study for sustainable transport schemes around the village
- b. A feasibility study for the proposed multi-use trail to Tresillian
- c. An estimated cost for construction of the short section of multi-use trail along Truck Hill from West End to the track entrance above Spring Cottage.

Recommendation 2 (as amended):

Probus Parish Council starts a resident engagement process to get ideas to be considered by the Council. This to include:

- a. Letter to the residents via Probus News
- b. Feature in the Probus News 1 month later.
- c. Invite suggestions via comments slip, email, Facebook, engagement with school, church and clubs
- d. To set up working group.

Proposal by Cllr Budden to approve Recommendation 1 as written and Recommendation 2 as amended, working group Cllrs Budden, Deards & Dalton, seconded Cllr Dalton, carried.

The above was duly **resolved**.

**19/157 Toilets- to approve quote for replacing door, hand dryer and soap dispenser, and approve assoc. expenditure (over budget approved at the last meeting).**

Quote received for replacing all items £500.

Proposal by Cllr Goldsworthy to accept the quote of £500, seconded Cllr Deards, carried.

The above was duly **resolved**.

**19/158 Report from Alternative to Pesticides Workshop.**

Cllr Deards reported both the Clerk & herself had attended the workshop.

They were some very interesting facts, 70% of residents have glysohate in their urine.

There are several new ways to remove weeds without using glysohate, they recommended having a 3 year plan.

The first year would be more expensive, as we would need to hire in sweepers more often but once we were on top of it, it would save money.

We need to start with a policy and an audit of what we currently do to see how we can improve.

Proposal by Cllr Gillard a Working Group to develop a policy and audit is set up of Cllr Deards, Cllr Dalton and the Clerk, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**19/159 Bus Shelters – to consider and resolve replacing Perspex in bus shelters on St Austell Road, and to approve assoc. expenditure (if any).**

Cllr Sutherland queried if the cost of refurbishing the shelters could come from the Highways budget, it was agreed it could.

At present they are unsightly but not a risk.

Proposal by Cllr Gillard, Cllr Sutherland and the Clerk obtain quotes to replace the damaged Perspex with either laminated glass or Perspex, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**19/160 Daffodil bulb funding- to consider and resolve funding daffodil bulb planting in verges, and approve assoc. expenditure (if any).**

Quote received for £60.

Proposal by Cllr Deards to approve £60 for daffodil bulbs, seconded Cllr Sutherland, carried.

The above was duly **resolved**.

**19/161 Climate Change Emergency- to consider actions by Parish Council.**

Proposal by Cllr Gillard to have a Working Group meeting involving all members to familiarise with the meaning, to use paper from Cornwall Council as a steer, seconded Cllr Deards, carried.

The above was duly **resolved**.

**19/162 Finance.**

- a) To receive the financial statement of accounts for the year to date & to approve payments.

Payments schedule circulated to members totalling £5274.60 for July, monthly forecast sheet against projected and expenditure to budget.

DD- 28 June	EDF- Toilets	£11.00
DD- 28 June	EDF- MUGA	£52.00
2574	EDF- Streetlights	£31.03
2575	SSE- Streetlights	£64.80
2576	Play inspections & dog sign repair	£209.68
2577	Probus Village Hall- rent (June & July)	£30.00
2578	Viking- admin supplies	£40.43
2579	St Enoder Parish Council- photocopier qtr1	£111.18
2580	MA Grigg- weedkiller	£78.90
2581	Kernowek Gardeners- grass cutting	£1,440.00
2582	Phone, postage & keys	£61.63

2583-2585	Staff salaries, expenses & pension	£1,361.18
2586	Public toilet furniture	£229.93
2587	Playinnovation Ltd- MUGA repair	£1,533.00
2588	SWW- toilet	£19.84
	<b>TOTAL</b>	<b>£5,274.60</b>

Proposal by Cllr Blayney to approve all payments, seconded Cllr Goldsworthy, carried.

The above was duly **resolved**.

- b) To note Internal Control up to date and report from Cllr Dalton.  
Cllr Dalton reported Internal Control checks for Qtr 1 had been carried out and no issues- noted.
- c) To note VAT repaid up to 31st May 2019, £3370.46.  
Noted.

**19/163 Correspondence**

- a) Police Liaison- to delegate representative to attend- volunteer requested.
- b) Cornwall Council- Street Trading Policy Review- noted.
- c) Cornwall Council- Affordable Housing Team- noted
- d) Cornwall Council- Training for Parish Councils to tackle littering, dog fouling & fly tipping- noted.
- e) Cornwall Council- Ethical Standards, Code of Conduct Training- the Chairman to bring to Cllr Faull’s attention.

**19/164 Items for the Next Agenda**

- Trelawney Garden Centre

**19/165 It was agreed the next Meeting of the Parish Council will be 23<sup>rd</sup> September 2019 7.30pm in the Village Hall.**

The meeting closed at 10pm.

Chairman..... Date.....