

# PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH  
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11<sup>th</sup> September 2017

To members of the Council

**You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Monday 18<sup>th</sup> September 2017 commencing at 7.30p.m. for the purpose of transacting the following business.**

*...A Kendall.....* A Kendall

Clerk to the Council.

## Prayer

1. Apologies for Absence.
2. Declarations of Interest both pecuniary and non-pecuniary under the Code of Conduct (agenda items) & to issue Dispensations (if necessary).
3. Mr Danning- Trelawney Garden Centre, update
4. Public Participation (15 mins)
5. To confirm the minutes of the meetings of 17<sup>th</sup> July 2017 (ordinary).
6. Matters arising (report only).
  - a) 17/127- Play inspection repairs- contractor authorised to carry out repairs, all repairs completed except one wooden post as an issue obtaining correct size, power washing completed.
  - b) 17/129c- Bank Mandate- completed.
  - c) 17/157- Clock man required money up front, £1000, including 5 year guarantee, as approved by email between meetings, this has been paid, although not cleared through account (further update at meeting).
  - d) 17/159g- Letter re rubbish placed in magazine.
  - e) 17/014- Weed killing, further weed killing taken place at Playing Field (ragwort), Village Hall Car Park, Treviglas Lane and St Austell Road, 2<sup>nd</sup> yearly spraying of whole Village scheduled for September.
  - f) 17/145- Cutting of visibility splay on the by-pass has commenced.
  - g) 17/142- Speed sign- still to do.
  - h) 17/148- Cemetery Deeds- Coodes have been contacted they do not think they hold the deeds, although do have various papers, appointment made for Weds 13<sup>th</sup> Sept to pick up all papers as they will no longer hold them.
  - i) 17/150- Dog bin installed and added to Service Level Agreement (SLA).
  - j) 17/152- Parkengear Vean Hedge- residents served with a notice from Cornwall Council and hedge cut.
  - k) Other matters from members.
7. Cornwall Councillor's report to Council (enc)
8. Police Report – June call outs (enc)
9. Village Hall- update report.

10. Playing Field- update report, to include consideration of the request for grant towards mower, and if approved, to resolve and approve associated expenditure.
11. WW1 A Nation's Tribute- to discuss possible commemorative actions to coincide with beacon lighting and approve assoc. expenditure (if any).
12. Risk Assessments- to note and approve recommendations and expenditure (if any) of Play Area weekly reports, and public seats (seat risk assessment enc)
13. Insurance valuations- valuation of buildings will incur a fee (toilets & pavilion) to consider and approve assoc. expenditure (if any).
14. Cemetery- Dead tree and gate repair- after discussion with Chairman it was agreed to remove tree and replace with fence panel, contractor will complete in October, to ratify decision and consider grave topping up.
15. Parish Council Action Plan- to consider aspirations for term of office and approve any assoc. expenditure (if any)- to bring ideas to the meeting for consideration following Working Group Meeting (enc)
16. Poor Trust- update.
17. New Data Protection Law- to note this comes into effect May 2018 (GDPR) (enc)
18. Waste Collection & Cleansing Contract, letter enclosed, to consider and resolve response (enc)
19. Maintenance of Public Lights- SLA expires 31<sup>st</sup> March 2018, renewal received, to review and resolve renewal including assoc. expenditure.
20. SLCC- conference, to approve ½ fees for Clerk and full fees for Cllrs wishing to attend (enc)
21. Bus Shelter opposite Spar- maintenance needed, to resolve action.
22. To consider response to concerns raised regarding damage to cars parked in reserved spaces in the village car park during busy sessions.
23. Finance.
  - a) To receive the financial statement of accounts for the year to date and to approve payments.
  - b) To note Audit report from External Audit and End of Audit Notice published.
24. Correspondence before despatch of the Agenda
  - a. CALC Newsletter- including legal briefing re GDPR (enc)
  - b. CALC Conference (enc)
  - c. *Urgent* correspondence received after the despatch of the agenda.
25. Items for Next Agenda.
  - Policies Review
  - *Other items from members*
26. The next Ordinary Meeting of The Parish Council will be 16<sup>th</sup> October 2017 7.30pm in the Village Hall.