

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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9th October 2017

To members of the Council

You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Monday 16th October 2017 commencing at 7.30p.m. for the purpose of transacting the following business.

...A Kendall..... A Kendall

Clerk to the Council.

Prayer

1. Apologies for Absence.
2. Declarations of Interest both pecuniary and non-pecuniary under the Code of Conduct (agenda items) & to issue Dispensations (if necessary).
3. Resignation of Tim Dart- to formally acknowledge and to resolve actions.
4. Public Participation (15 mins)
5. To confirm the minutes of the meetings of 18th September 2017 (ordinary).
6. Matters arising (report only).
 - a) 17/127- Play inspection repairs- all completed.
 - b) 17/157- Clock- completed.
 - c) 17/014- Weed killing, Village completed, including Car Park.
 - d) 17/142- Speed sign- still to do.
 - e) 17/148- Cemetery Deeds- Deeds located (Cornwall Records Office) certified copies obtained, have contacted solicitor for a quote to complete registration with Land Registry.
 - f) 17/170- Thank you letter to Village Hall sent, authorised our hedge cutter to cut brambles back opposite as a private hedge and does not infringe the Highway or Public Footpath, to take place week commencing 30th October.
 - g) 17/171- Mr Smith informed regarding grant and constitution. Western Power informed regarding trees, they have lodged it with Glendale who are due out this week (report at meeting if any further updates)
 - h) 17/173- Repairs to public seats completed.
 - i) 17/174- Valuation of assets, Philip Martin contacted on 21st September, chased on 3rd October, meeting scheduled 12th October.
 - j) 17/175- Cemetery tree removal and replacement fencing due to take place this month, Cllr Champion to update on grave topping up.
 - k) 17/179- waste- letter to CALC sent.
 - l) 17/180- streetlights- authorised 2 communication devices and returned maintenance contract, SEC starting adoption process will update in a few weeks.
 - m) PA17/182- bus shelter fascia, Handyman instructed to remove all ivy; this has been removed and the rot has spread further than previously anticipated; will be placed on a future agenda when 3 quotes obtained.
 - n) 17/183- letter to resident re car park sent.

- o) 17/185c- letter regarding street trading licence sent.
 - p) Other matters from members.
7. Cornwall Councillor's report to Council.
 8. Police report – September report enclosed.
 9. Village Hall- update report.
 10. Playing Field- update report.
 11. WW1 A Nation's Tribute- to discuss possible commemorative actions to coincide with beacon lighting and approve assoc. expenditure (if any).
 12. Risk Assessments- to note and approve recommendations and expenditure (if any) of Play Area weekly reports.
 13. Village Hall Car Park signs- to agree number of signs and wording, to approve assoc. expenditure.
 14. Parish Council Action Plan- to consider aspirations for term of office and approve any assoc. expenditure (if any)- to bring ideas to the meeting for consideration following Working Group Meeting (enc)
 15. Poor Trust- update.
 16. Public Footpaths- amount of grant from Cornwall Council if Parish Council take on maintenance- to consider obtaining quotes from contractors.
 17. Business Rates- business rates are payable on Cemeteries, Clerk has contacted Valuation Office- to update (if available).
 18. Playing Field Boundary Fence (letter enc), Clerk to update members on previous actions and to resolve solution and to approve any assoc. expenditure (if any).
 19. Review of policies (Anti-fraud & Corruption Policy, Complaint Handling Policy, Grievance Procedure, Disciplinary Procedure, Investment Strategy & Statement of Intent on Training, to consider Grant Awarding Policy.
 20. Finance.
 - a) To receive the financial statement of accounts for the year to date and to approve payments.
 - b) Cornwall Air Ambulance- grant request (enc)
 21. Correspondence before despatch of the Agenda
 - a) Project Griffin Awareness (enc)
 - b) Resident re skate ramp (enc)
 - c) CALC Newsletter – Sept (enc)
 - d) Local Government Boundary Commission (enc)
 - e) *Urgent* correspondence received after the despatch of the agenda.
 22. To seal Exclusive Right of Burial.
 23. Items for Next Agenda.
 - *Other items from members*
 24. The next Ordinary Meeting of The Parish Council will be 20th November 2017 7.30pm in the Village Hall, Precept setting 6th November 2017 7.30pm Village Hall.