

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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13th November 2017

To members of the Council

You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Monday 20th November 2017 commencing at 7.30p.m. for the purpose of transacting the following business.

...A Kendall..... A Kendall

Clerk to the Council.

Prayer

1. Apologies for Absence.
2. Declarations of Interest both pecuniary and non-pecuniary under the Code of Conduct (agenda items) & to issue Dispensations (if necessary).
3. Public Participation (15 mins)
4. To confirm the minutes of the meetings of 16th October 2017 (ordinary).
5. Matters arising (report only).
 - a) 17/157- Clock- reported problem to clock man- update at meeting if available.
 - b) 17/175- Cemetery tree removal and replacement fencing completed, Cllr Champion to update on grave topping up.
 - c) 17/180- streetlights- authorised 2 communication devices and returned maintenance contract, SEC starting adoption process will update in a few weeks.
 - d) 17/196- Playing Field Constitution agreed and sent to Charity Commission, Clerk received confirmation from the Charity Commission they had received the revised constitution therefore grant issued as minute 17/171.
 - e) 17/199- Village Hall car park signs- to update progress at meeting.
 - f) 17/202 – Cllrs to update on footpaths walked and which need cutting.
 - g) 17/203- Business Rates on Cemetery- VRO informed waiting for bill.
 - h) Other matters from members.
6. Cornwall Councillor's report to Council.
7. Police report.
8. Village Hall- update report.
9. Playing Field- update report.
10. WW1 A Nation's Tribute- to discuss possible commemorative actions to coincide with beacon lighting and approve assoc. expenditure (if any).
11. Play Area- to review quotes received which include replacing equipment highlighted in the Annual Inspection and commemorative piece for WW1.
12. Risk Assessments- to note clear assessments for Play Area for October.
13. Playing Field Hedge- Western Power will not cut as it is a BT cable, if the Parish Council decide to cut we will need planning permission and a road closure, to resolve action and approve any assoc. expenditure.

14. Valuation of equipment- report received from Phillip Martin, valuation of pavilion £100,000 and toilets £30,000- to review updated Asset Register (enc).
15. Speed sign- to consider various options and approve assoc. expenditure.
16. Bus Shelter repairs, to review quotes and approve assoc. expenditure.
17. Parish Council Action Plan- to rearrange Working Group Meeting.
18. Playing Field Boundary Fence – to acknowledge emails (circ. via email) received and ratify painting shed roof with anti-climb paint & removal of wire mesh fence, to approve any assoc. expenditure.
19. To consider Grant Policy and resolve Adoption (enc).
20. To note dates of Meetings for 2018 (enc)
21. Exhibition Fund- to appoint Parish Council Rep. following Tim Dart's resignation, (Cllr Deards has volunteered).
22. Litter bins in The Square- to consider placing a bin in Cornwall Council owned bus shelter (Cllr Dalton).
23. Finance.
 - a) To receive the financial statement of accounts for the year to date and to approve payments.
 - b) To note minutes from Finance Committee and approve recommendations (enc)

Recommendations:

Toilet cleaner salary £235 per month from 1st April 2018.

Handyman's salary increased to £10 per hour from 1st April 2018.

Annual Car Park Permit £105 from 1st April 2018.

No change to MUGA floodlight fees.

Cemetery fees as amended from 1st April 2018.
 - c) To set Precept for 2018/19

Recommendation from Finance Committee Precept is set at £47,041.61.
 - d) Quarter 2 Internal Control Checks- report from Cllr Dalton.
24. Correspondence before despatch of the Agenda for consideration
 - a) Resident re skate ramp noise (enc)
 - b) CALC Newsletter – Oct (enc)
 - c) Street Trading Licence request- layby between Probus and Grampound.
 - d) Cornwall Legal re SLA & fixed price transactions (enc).
 - e) Wainhomes- re scheduling a meeting with Parish Council regarding a potential phase 2 (enc)
 - f) *Urgent* correspondence received after the despatch of the agenda.
25. To seal Exclusive Right of Burial.
26. Items for Next Agenda.
 - *Other items from members*
27. The next Ordinary Meeting of The Parish Council will be 18th December 2017 7.30pm in the Village Hall.