

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
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13th May 2019

To members of the Council

You are hereby summoned to attend the Annual Meeting of Probus Parish Council at the Probus Village Hall on Monday 20th May 2019 commencing at 7.30 p.m. for the purpose of transacting the following business.

...A Kendall..... **A Kendall** Clerk to the Council.

Prayer

1. Election of Chairman
2. To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.
3. Election of Vice Chairman.
4. To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.
5. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).
6. Apologies for Absence.
7. Public Participation (15 mins)
8. To appoint representatives to outside bodies: Playing Field Committee, Village Hall Committee, Inter-school Link, Roseland Community Network Rep, Police Liaison Rep. Poor Trust and Exhibition Fund.
9. To appoint Committees, if required, (burial board, planning committee, finance committee and staffing committee), Internal Control member & Tree Warden.
10. To confirm the minutes of the meetings of 15th April 2019 (ordinary).
11. Matters arising (report only)
 - a) 18/231- update from Cllr Hull regarding the 4 prints commissioned.
 - b) 19/033- S106 confirmation that all the money is ear-marked for play equipment received & order placed with Sutcliffe.
 - c) 19/036- Historic Well, update on progress from Cllr Faull.
 - d) 19/052 – Bee-Eco, areas marked where planting would be considered and forwarded to Bee-Eco for price.
 - e) 19/076- War Shrine, Letter Bug instructed to carry out restoration.
 - f) 19/077- Highways Schemes, update from Cllr Egerton how S106 can be accessed.
 - g) 19/078- Car Park quotes, 3 quotes requested waiting for replies.
 - h) 19/081- Kissing gate fence post repaired.
12. Cornwall Councillor's report to Council.

13. Police Report (enc)
14. Parish Council Insurance- to review Insurance against Asset Register and approve renewal (enc).
15. To receive Internal Audit Report, email copy sent to members, bound copy to be presented at the Meeting.
16. Playing Field water meter- update on situation and to consider making grant, if necessary, and approve assoc. expenditure.
17. Village Hall- update report.
18. To adopt Parish Council Annual Report, as presented at the Annual Meeting of Parishioners.
19. WW1- to consider solar up lighting quotes (enc)
20. Risk Assessments- to note play area risk assessments for April, and to approve any remedial actions (if any) to note new pedals purchased for roundabout as they had split.
21. Public Toilet- metal door needs replacing, bottom has rusted, to consider along with repainting inside as paint peeling, to approve assoc. expenditure (if any).
22. Foul drainage at Gwell-an-Nans, entering river- Cllr Goldsworthy to report.
23. Boundary Review- to consider correspondence received from St Clement Parish Council.
24. Report from Highway Engagement Session, Cllr Gillard & Clerk.
25. Council access to Cornwall Council Interactive Mapping- update Cllr Gillard.
26. Finance.
 - a. To receive the financial statement of accounts for the year to date and to approve payments.
24. Correspondence before despatch of the Agenda
 - a. Public Space Protection Orders- Renewal of existing dogs on beaches restrictions; views required.
 - b. St Clement NDP- Reg 14 consultation (circ. via email), docs available <https://stclementplan.wordpress.com/>
 - c. *Urgent* correspondence received after the despatch of the agenda.
25. Items for Next Agenda.
26. The next Ordinary Meeting of The Parish Council will be 17th June 2019 7.30pm in the Village Hall