

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
Telephone Number: (01726) 883614 email: probuspc@gmail.com

20th March 2020

To members of the Council

You are hereby summoned to attend an Extra-Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Thursday 26th March 2020 commencing at 7p.m. for the purpose of transacting the following business.

...*A Kendall*..... A Kendall Clerk to the Council.

Prayer

1. Apologies for Absence.
2. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items) & to consider & resolve Dispensation requests (if any).
3. **Covid 19 Virus**
 - a. To **APPROVE** that the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus during any period of restricted activity declared by the Government informed by consultation with the members of the council remotely/virtual when appropriate.
The delegation does not extend to Council matters set in statute.
 - b. To **APPROVE** the cancellation of all Full Council meetings thereafter this meeting including the suspension of the Annual Parish Assembly on the 18th May 2020 until further notice.
 - c. To **APPROVE** the following amendment to the Council's Financial Regulations Expenditure: -
 - 4.1 on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:
the council for all items over £5000.00.
the Clerk/RFO in conjunction with Chairman and Vice-Chairman of Council, for any items below £5000.00 to facilitate the day to day operation of the council. The Clerk/RFO in conjunction with Chairman of Council and Vice-Chairman, for any emergency items below £5000.00. If either are not available, at least 2 Councillors.
 - 4.5 In cases of extreme risk to the delivery of council services, the Clerk may authorise revenue expenditure on behalf of the council which in the Clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any such action to the Chairman as soon as possible and to the council as soon as practicable thereafter.
 - d. To **APPROVE** planning applications will be considered remotely, following CALC advice with circulation to members with the following caveat when uploaded:
'Due to restrictions placed on the Parish Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Probus Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council'
4. Any *urgent* correspondence related to Covid 19 virus