

PROBUS PARISH COUNCIL

CLERK: Mrs A Kendall, Foxleigh, Treviglas Lane, Probus, Truro, TR2 4LH
Telephone Number: (01726) 883614 email: probuspc@gmail.com

9th March 2020

To members of the Council

You are hereby summoned to attend the Ordinary Meeting of Probus Parish Council at the Probus Village Hall on Monday 16th March 2020 commencing at 7.30 p.m. for the purpose of transacting the following business.

...A Kendall..... A Kendall Clerk to the Council.

Prayer

1. Apologies for Absence.
2. Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items) & to consider & resolve Dispensation requests (if any).
3. Public Participation (15 mins)
4. Police report.
5. To confirm the minutes of the meetings of 24th February 2020 & 5th March 2020.
6. Matters arising (report only)
 - a) 19/036- Well refurbishment -Cllr Faull to notify Clerk when quote received, for refurbishment October.
 - b) 19/128- Car park painting waiting for date (weather dependent), Clerk has spoken to contractor who has confirmed we are still on his list but has never known the weather to be so wet & update on repair of pot holes.
 - c) 19/185 – Bee-Eco; work ongoing- they are aware this is outstanding and a priority once weather improves.
 - d) 19/215- Update regarding repair to Site Office following damage.
 - e) 19/234- FPN training, no new date set for training at the present time.
 - f) 20/037- Request for additional post box in centre of the Village refused; Royal Mail state 3 post boxes are adequate for the size of the Village. Ongoing as further representations made.
 - g) 20/038- Outside Kirkstall, Fore Street- weeds in drains; Highways have confirmed they will clear.
 - h) 20/040 –Co-option, application withdrawn, no further applications.
7. Cornwall Councillor's report to Council.
8. Finance.
 - a) To receive the financial statement of accounts for the year to date, budget sheet and to approve payments.
 - b) To consider and resolve ear-marked reserves and general reserves.
 - c) Probus Magazine- request for increase in grant approved at the last meeting from £500 to £1000, members to consider and resolve, if approved to consider & resolve to earmark additional £500 requested from general grants budget 2019/20 (enc).
 - d) Cornwall Air Ambulance-request for grant, to consider and resolve, to approve assoc. expenditure (if any).

9. Village Hall- update report.
10. Playing Field- update report.
11. Risk Assessments- to note play area risk assessments for February, no issues.
12. Highway Issues- to consider any issues and update from Cllr Budden on feasibility study and any update from site meeting; to consider and resolve, to approve any assoc. expenditure (if any).
13. Neighbourhood Development Plan- to consider and resolve progressing, if progressing to consider Steering Group and Terms of Reference- previously circulated.
14. Climate Emergency- ideas from Working Group for consideration, to resolve actions (if any) and approve any assoc. expenditure.
15. Signage for Village- report back from Cllr Gillard, to consider and resolve, to approve assoc. expenditure (if any).
16. Seats for Village, to consider and approve recommendation for seating in open spaces to consider seating in bus shelters, to approve assoc. expenditure (if any).
17. Dog Poo bags- to consider and resolve whether to provide free of charge, to approve assoc. expenditure (if any).
18. Co-option policy- to consider draft, amend as necessary and resolve to adopt (enc).
19. Jubilee Lamp- report on incident; to consider, resolve and approve any assoc. expenditure (if any).
20. Clerk Appraisal- to consider and resolve date for appraisal and to resolve and delegate at least 2 members.
21. Correspondence before despatch of the Agenda
 - a. Newsletter from Cornwall Council re Coronavirus (enc).
 - b. Request regarding bus shelter clean, to consider and approve assoc. expenditure (if any) (enc)
 - c. *Urgent* correspondence received after the despatch of the agenda.
22. Items for Next Agenda.
 - CCTV upgrade (obtaining quotes)
 - Bus Shelter refurbishment (June Agenda)
 - Footpath Village Hall to Gwell-an-Nans (October Agenda)
23. The next Meeting of The Parish Council will be the Ordinary Meeting on 20th April 2020.